at&t

AT&T Training Announces a Course for

CALNET 2 - ACUS Billing System and CD

Below is information on a new training course that addresses business needs in your organization.

Course Name: CALNET 2 – MSA 1 & 2 - ACUS Billing System and CD
Course Length: 4 Hours
Target Audience: This class is targeted for the beginner, intermediate, and advanced users. This course is designed for customers whose roles and responsibilities include validating the invoices. e.g. Billing Department, or Accounts Payable person.

Course Description: Training will include viewing invoices, building structures / sub groups within a bill payer, and interaction with the billing system. Navigate through the Calnet CD in order to view and analyze data.

Course Objectives: Successfully navigate through the ACUS Web Site and Calnet CD in order to view and analyze data. Include hands on Training.

Course Content:

- **Introduction to ACUS**
  - **Viewing account hierarchy**
  - **Payment History**
  - **Pending Disputes/Status**
- **Reviewing Invoice**
  - **Navigating your invoice**
  - **How to use the search functions.**
  - **Downloading billing information**
- **Reports**
- **CD**
  - **Introduction to CD and**
  - **Navigating on the CD to view and analyze data**
- **Technical Support**
  - **Contact Information**

Course is available: April – September

Register today to receive notice of classes available in your location:
Calnet_Tech_Support@att.com Or 877-922-5637

CALNET 2 BILLING SYSTEM WORKSHOPS

ENROLLMENT FORM

LOCAL GOVERNMENT ONLY

Please select your preferred date by checking one of the boxes below and complete the information for the attendee. Completed forms can be faxed or the required information can be E-mailed to the following:

Fax: 866-486-0688
E-Mail   calnet_tech_support@att.com
For any questions, call 877-922-5637

Each workshop date will have an AM (8-12) and a PM (1-5) session at the location:

AM-ACUS WEB SITE & CD REVIEW	PM- ACUS WEB SITE & CD REVIEW
! *Anaheim* – June 6, 2007 AM	! *Anaheim* – June 6, 2007 PM
! *Anaheim* – June 7, 2007 AM	! *Anaheim* – June 7, 2007 PM
! *Oakland* – June 6, 2007 AM	! *Oakland* – June 6, 2007 PM
! *Oakland* – June 7, 2007 AM	! *Oakland* – June 7, 2007 PM
! *Oakland* – June 13, 2007 AM	! *Oakland* – June 13, 2007 AM
! *Oakland* – June 14, 2007 AM	! *Oakland* – June 14, 2007 AM
! *Tustin* – June 13, 2007 AM	! *Tustin* – June 13, 2007 PM
! *Tustin* – June 14, 2007AM	! *Tustin* – June 14, 2007PM
! *Sacramento* – June 20, 2007 AM	! *Sacramento* – June 20, 2007 PM
! *Sacramento* – June 21, 2007 AM	! *Sacramento* – June 21, 2007 PM
! *Sacramento* – June 22, 2007 AM	! *Sacramento* – June 22, 2007 PM
! *Monterey Park* - July 11, 2007 AM	! *Monterey Park* - July 11, 2007 PM
! *Monterey Park* - July 12, 2007 AM	! *Monterey Park* - July 12, 2007 PM
! *San Diego* – July 10, 2007 AM	! *San Diego* – July 10, 2007 PM
! *San Diego* – July 11, 2007 AM	! *San Diego* – July 11, 2007 PM
! *San Diego* – July 12, 2007 AM	! *San Diego* – July 12, 2007 PM
! *Oakland* – July 18, 2007 AM	! *Oakland* – July 18, 2007 PM
! *Oakland* – July 19, 2007 AM	! *Oakland* – July 19, 2007 PM
! *San Ramon* – July 18, 2007 AM	! *San Ramon* – July 18, 2007 PM
! *San Ramon* – July 19, 2007 AM	! *San Ramon* – July 19, 2007 PM

Name of Attendee:	**Title:**

Agency Name:	**Department:**

Phone Number	**E-Mail Address:**